

ACTION TAKEN REPORT 2020-21

1. Due to the Covid-19 pandemic, and lockdown of Delhi city, the teaching learning process had to be converted to online mode. To facilitate the same, IT department used G-Suite subscription of college to create google class rooms to conduct classes online through google meetings. IQAC organized a number of training sessions at a short notice to help teachers in equipping them for the same. A number of tools were explained to them for improving quality of online lecture delivery and assessment tools, such as jam board, assignment, quiz, tests, time bound assessments, etc.
2. In order to encourage research by faculty, the college approved four innovative projects under the aegis of COE. The projects are primary research oriented and multi-disciplinary in nature. It involves faculty from two /three departments along with eight students. It gives an opportunity to the students to get real time experiential learning. A grant of INR one lakh is made for each project.
3. ICT training sessions were organized for teaching and non-teaching members of the staff. On-line purchase mechanism through JEM was explained by IT department.
4. In order to enhance the quality of research publications, a grant of INR 10, 000 was awarded to few faculty members who got the articles published in Scopus/UGC Care listed journals.
5. The SSR was planned for NAAC Cycle 2 grading. The core committee was formed and criterion-wise teams were created from the entire staff to complete the work on time. A number of online meetings were held for the evaluation, writing and brain storming sessions to understand the requirements of NAAC.
6. A Combined Society Orientation Programme was held online for three days, coordinated by the student wing of IQAC successfully in Oct, 21. It helped the first year students to understand the functioning of various clubs and societies formed by students for co-curricular activities. The short video clips and power point presentations helped them to select society as per their choice. These clubs facilitate all round personality development of the students in the college life.
7. A counselling session on “ How to Manage stress “ during the pandemic was held. The faculty mentors were appointed to help students during the pandemic. A session on “how to be productive during the pandemic” was held.
8. A number of student aid plans were executed to help the needy students by way of fee waivers and financial help by faculty members.
9. The sessions to train students to appear for online OBE exams were conducted by faculty to give them practice. The e-resources were shared with them as the access to books was limited. The online assessment continued during the period through assignments, projects, viva and quiz, etc. The IA was uploaded online by the teachers. The grievances were handled as usual.
10. The admission process was facilitated by organizing workshops for faculty by IT department and was successful.
11. The library got the RFID system installed for fast no contact mechanism to issue and return books.
12. The library staff created passwords for accessing e-resources to the faculty.